Dear Jennie Dean Elementary Parents,

Please join me in congratulating first grade teacher, Lynn Oliver as the nominee for the Washington Post Teacher of the Year award for Manassas City Public Schools.

Mrs. Oliver is in her 28th year in education, 14th year with Manassas City Public Schools and in her 2nd year at Jennie Dean. Throughout her career, she has taught Kindergarten, First, Second and Third grade. She has also served as an English as a second language teacher (ESOL) and a reading interventionist.

Jennie Dean staff are currently seeking letters of support for Mrs. Oliver’s nomination packet. Any parent or community member wishing to write a letter on her behalf can submit them to the front office to the attention of Mr. Jeff Abt, Interim Principal.

Sincerely,

Jeff S. Abt
Interim Principal
The Raptor Volunteer process requires that all approved volunteers be deactivated at the end of each school year. Persons wishing to volunteer for the upcoming new school year will need to reapply. Persons approved as Tier II volunteers, for the 2017/2018 school year, must reapply but will not need a new background check (background checks are valid for 3 years). When applying please remember to submit/check the event for which you will be volunteering. Moreover, if you are unable to visit a school location to submit your application and are completing your application from home, please be sure to note the school or schools in which you are requesting to volunteer. Without this information, the school does not see your application.

If you have any questions, please call the school at which you wish to volunteer.
Jennie Dean 571-377-6300

PARENTS/GUARDIAN

If your contact information, such as new phone number, emergency contact or address, has changed please notify the school office as soon as possible. It is very important that we have updated information on our students at all times and especially in case of an emergency.

If you do move, we will need new proof of residency.

Thank you in advance for your cooperation

Non-Discrimination/Harassment Notice

The Manassas City Public School does not discriminate or tolerate harassment on the basis of sex, race, color, religion, disability, national origin, or, as applicable, age or veteran's status in employment or in its educational programs and activities. Any student, school personnel, or employment applicant who believes that he/she has been subjected to prohibited harassment or other discrimination should report the alleged act immediately to his/her principal or to the compliance office listed below.
Compliance Officers, MCPS, 8700 Centerville Rd, Suite 400, Manassas, VA, Billie Kay Wingfield 571-377-6025 (or) Suzanne Renegar 571-377-6043, bwingfield@mcpsva.org (or) srenegar@mcpsva.org
GERMS are everywhere! They can get onto your hands and items you touch throughout the day. According to the Centers of Disease Control (CDC), “washing hands at key times with soap and water is one of the most important steps you can take to get rid of germs and avoid spreading germs to those around you.” This is the time of year when colds, flu, and other viruses are common so good hand hygiene is particularly important in preventing the spread of illnesses. The Virginia Department of Health’s statistics for December showed a steady increase in the reports of influenza and Virginia is now experiencing widespread flu outbreaks. While flu can occur at any time, reports of it usually peak between December and February.

Soap and clean running water are the best method for hand hygiene, but if soap and water are unavailable, use an alcohol-based hand sanitizer that contains at least 60% alcohol to clean hands. The CDC states that alcohol-based hand sanitizers can quickly reduce the number of germs on hands in some situations, but sanitizers do not eliminate all types of germs and might not remove harmful chemicals. Use soap and water when hands are visibly dirty or greasy.

**When should you wash your hands?**
- Before, during, and after preparing food
- Before eating
- Before and after caring for a person who is sick
- Before and after treating a cut or wound
- After using the toilet, changing diapers, or helping a child with toileting
- After touching garbage
- After blowing your nose, coughing, or sneezing
- After touching an animal, animal feed, or animal waste

**How should you wash your hands?**
- **Wet** your hands with clean running water (warm or cold) and apply soap.
- **Lather** all the surfaces of your hands by rubbing them together with the soap. This includes the backs of your hands, between fingers, and under your nails.
- **Scrub** for at least 20 seconds. Need a timer? Hum the “Happy Birthday” song from beginning to end two times.
- **Rinse** your hands under clean, running water.
- **Dry** your hands using a clean towel or air dry them. Use a towel to turn off the tap.

---Office of Health Services
2018-2019 Inclement Weather Procedures

When, in the judgment of the Superintendent/designee, conditions exist which are hazardous to the health and safety of students and employees, the Superintendent/designee shall take the appropriate action by:

- Delaying the opening of schools;
- Dismissing students early from schools;
- Closing school or division for the entire day, or
- Taking other action necessary to safeguard the health and safety of students and employees.

The decision to close schools for an entire day or to delay school openings will be made as early as possible prior to scheduled starting times. Except in unusual circumstances demanding emergency measures, the decision will be made prior to 5:30 a.m. on the morning of a closing or delay in opening, so that the information can be broadcast on the news media prior to 6:00 a.m.

Two Hour Delayed Opening

Elementary, intermediate, middle and high school students arrive two hours late. Morning buses will be two hours late. Students will use regular bus stops unless noted otherwise. Field trips may be canceled pending weather conditions. Athletic trips may be approved by Superintendent/designee and Director of Transportation on a case-by-case basis pending Assessment of road conditions and weather predictions. Lunch will be served at all schools. The AlphaBest before school program will open at 8:30 a.m. for Weems, Baldwin and Round. GT Center classes at Haydon for third or fourth graders will be canceled for that day.

Early Closing

1. When schools are closed early because of emergency conditions:
   - Students will be dismissed early as determined by the Superintendent/designee.
   - AlphaBest afterschool program at Weems, Baldwin and Round will not be open.
   - Lunch will be served unless notified otherwise by the Superintendent/designee.

Code Gray Closing

1. All classes and school activities (day and evening), including AlphaBest, adult education classes and recreational programs are canceled. School buses will not operate. Rare exceptions may be made for important activities that cannot be rescheduled. All exceptions will be approved by the Superintendent/designee.

Code Blue Closing

1. All classes and school activities (day and evening), including AlphaBest, adult education classes and recreational programs are canceled. The school system is closed down

MEDIA

Manassas City Public Schools will be using the division’s Connect 5 system to inform parents and employees of weather-related closings and delayed school openings. It is our goal to notify the public by 6:00 a.m. Please visit Manassas City Public Schools website for more details.

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