

Manassas City Public Schools 2019-2020 Employee Calendar - Revised 1/16/20

Employee Groups by Contract length	Work Calendar	Contract days	Independence Day	Labor Day	Veterans Day	Fall Break	Winter Break I	Winter Break II	Martin Luther King, Jr.	Spring Break I	Spring Break II	Teacher Work Day	Memorial Day
			7/4/2019	8/30/2019 & 9/2/2019	11/11/2019	12/24-12/26/19, 12/31/19, 1/1/2020	12/23-12/27, 12/30-1/1/2020	1/19/2020	4/10/2020 + 1 additional day within the week	4/6/2020-4/10/2020	5/25/2020		
Administrators/Directors/Coordinators/Supervisors, Principals, Assistant Principals, CTE Administrator, OHS Director of Athletics, Administrative Associates I & II, Executive Associates, Bookkeepers, Support Services, Food Service Office, Transportation Office, All Custodians & Head Custodians, ESL Interpreter, OHS Guidance Asst., VPI Early Learning Coordinator & Community Counselor, Registrar, Medicaid Billing Clerk, School Office Manager, CO 12 month support employees	7/1 - 6/30	247	1	2	1	3	5	N/A	1	2	N/A	Y	1
School Administrative Associates, Eligibility Specialist Administrator, Career Center Coordinator, Guidance Assistants, Translators, School Office Associates, School Administrative Associate I/Translator (Support 11 months) *work days: 11/5/2019, 1/2/2020, 1/3/2020, 3/3/2020, 4/13/2020	7/18-6/17	220	N/A	2	1	3	N/A	8	1	N/A	5	Y	1
Library Media Coordinator, Central Office Instructional Support Staff, School Psychologists, 11 month School Counselors, ITTS, Athletic Trainer, Social Workers, Child Find Coordinator, Dean of Students (Licensed 11 months) *Work days: 9/19/2019-9/20/2019, 11/5/2019, 1/2/2020-1/3/2020, 2/13/2020-2/14/2020, 3/3/2020, 4/13/2020	7/18 - 6/10	220	N/A	2	1	3	N/A	8	1	N/A	5	Y	1
Library Media Specialists and OHS ESOL Dept. Chair/Teacher (Licensed 10.5 months) *Work days: 9/19/2019-9/20/2019, 11/5/2019, 1/2/2020-1/3/2020, 2/13/2020-2/14/2020, 3/3/2020, 4/13/2020	7/29 - 6/5	210	N/A	2	1	3	N/A	8	1	N/A	5	Y	1
Athletic Administrator/School Security (Metz) (Support 10.5 months) *work days: 11/5/2019, 1/3/2020, 4/13/20	7/24 - 6/11	210	N/A	2	1	3	N/A	8	1	N/A	5	Y	1
Returning Teachers, Instructional Coaches, Elementary School Counselors, School Nurses, Speech Language Pathologist, Div. Intervention Specialist (Licensed 10 months) NEW teachers report 8/1, *work days: 9/19/2019-9/20/2019, 11/5/2019, 1/2/2020-1/3/2020, 2/13/2020-2/14/2020, 4/13/2020	8/7 - 5/29	200	N/A	2	1	3	N/A	8	1	N/A	5	Y	1
Library Media Assistants, OHS Attendance Officer, Attendance Assistant, Culinary Operations Specialist (Support 10 months) *work days: 11/5/2019, 1/3/2020, 4/13/20	7/29 - 6/2	200	N/A	2	1	3	N/A	8	1	N/A	5	Y	1
Instructional Assistants, Computer Lab Assistants, School Security Officers, In-School Detention Assistants, Digital Learning Assistant, TAG Instructional Assistant (Support 9.50 months) *work days: 11/5/2019, 1/3/2020	8/7 - 5/29	190	N/A	2	1	3	N/A	8	1	N/A	5	N	1
Cafeteria Managers (Support 9.40 months) *work days: 11/5/2019, 1/3/2020, 4/13/2020	8/12 - 5/29	188	N/A	2	1	3	N/A	8	1	N/A	5	Y	1
Cafeteria Workers, Cook-Bakers, Manager-in-Training (Support 9.10 months) *work days: 4/13/2020	8/16 - 5/29	182	N/A	2	1	3	N/A	8	1	N/A	5	Y	1
Bus Drivers/Bus Attendants, School Reception Associates, Cafeteria Monitors (Support 9 months)	8/19 - 5/29	180	N/A	2	1	3	N/A	8	1	N/A	5	N	1